

**MINUTES
STATE BOARD OF PRIVATE CAREER EDUCATION
TUESDAY, AUGUST 25, 2015**

OFFICIAL

BOARD MEMBERS

PRESENT: Josh Blevins Jacqueline Brownell Danny Knight
Mary Harris Alice Obenshain

ABSENT: Staci Croom-Raley Dr. Ann Thomas

OTHERS PRESENT: Julie Chavis, Attorney General's Office

BOARD STAFF PRESENT: Brenda Germann Sara Hill Betty Mitchell Joyce Wilkerson

MINUTES OF THE JUNE 29, 2015 BOARD MEETING – Danny Knight moved, the motion was seconded by Jacqueline Brownell, and the Board approved the Minutes of the June 29, 2015 Board Meeting.

RATIFICATION OF ADMISSIONS REPRESENTATIVES – Mary Harries moved, the motion was seconded by Danny Knight, and the Board approved ratification of the following licenses issued by the Director for Admissions Representatives:

FIRST NAME	LAST NAME	SCHOOL	CITY	STATE
Crystin	Amato	Heritage College	Little Rock	AR
Jeffrey	Cooksley	WyoTech Wyoming Campus	Laramie	WY
Jeffery	Cooksley	WyoTech Daytona Campus	Ormond Beach	FL
Cole	Isaacson	Trucking Advantage	Batesville	AR
Scott	Murphy	Spartan College of Aeronautics and Technology	Tulsa	OK
Clinton	Valle	Tulsa Welding School	Tulsa	OK
Tonya	Watts	Mid-South Montessori Educators, Inc.	Little Rock	AR
Kendall	White	Tulsa Welding School	Tulsa	OK

ORIGINAL SCHOOL LICENSE – Danny Knight moved, the motion was seconded by Mary Harris, and the Board approved ten (10) Original School Licenses for the following schools to expire on April 30, 2016.

Studio Skool of Body Art (The) – Clarksville, AR	Perm # 648	
<u>PROGRAM TITLE</u>	<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
Tattooing	1500 CL	\$900.00

H&R Block Income – Walnut Ridge – Walnut Ridge, AR	Perm #649	
<u>PROGRAM TITLE</u>	<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
Basic Tax Course	75 CL	\$99.00

H&R Block Income Tax School – Stuttgart – Stuttgart, AR	Perm #661	
<u>PROGRAM TITLE</u>	<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
H & R Block Income Tax Course	60 CL	\$199.00

H&R Block Income Tax School – Pine Bluff – Pine Bluff, AR	Perm #662	
<u>PROGRAM TITLE</u>	<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
H & R Block Income Tax Course	60 CL	\$199.00

VYDAINC – Helena, AR Perm #665

<u>PROGRAM TITLE</u>	<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
Advanced Customer Service Professional	20CL	\$250.00
Advanced Customer Service and Sales Professional	16CL	\$210.00
Customer Service & Sales Professional	16 CL	\$210.00
Essentials of Customer Service Professional	12 CL	\$170.00

Assist to Succeed Conway – Pine Bluff, AR Perm #668

<u>PROGRAM TITLE</u>	<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
Fundamentals of Dental Assisting	380 CL	\$3995.00

Capstone Elite Medical Training, Inc. – Maumelle, AR Perm #669

<u>PROGRAM TITLE</u>	<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
Certified Nursing Assistant	90 CL	\$685.00

Central Driving Academy, Inc. – Searcy, AR Perm #672

<u>PROGRAM TITLE</u>	<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
CDL Driving Training	160 CL	\$4100.00

Red Gypsy School of Tattoos – Conway, AR Perm #673

<u>PROGRAM TITLE</u>	<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
Tattoo	1500 CL	\$550.00

Arkansas Center for Montessori Studies – Little Rock, AR Perm #674

<u>PROGRAM TITLE</u>	<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
Early Childhood Montessori Training	840 CL	\$6100.00
Elementary I Montessori Training	1405 CL	\$6600.00
Elementary II Montessori Training	1255 CL	\$3600.00

NEW PROGRAMS OF STUDY: – Danny Knight moved, the motion was seconded by Jacquelin Brownell, and the Board approved three (3) new programs of study:

Allied Career Training, LLC – Dothan, AL Perm #447

<u>PROGRAM TITLE</u>	<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
Heavy Equipment Operations Level One	200 CL	\$11995.00
Heavy Equipment Operations Level Two	340 CL	\$17995.00
Heavy Equipment Introduction	100 CL	\$5600.00

2015 BOARD MEETING DATES: – Mary Harris moved, the motion was seconded by Danny Knight, and the Board approved the following meeting dates for 2016.

**2016 MEETING DATES
FOR THE STATE BOARD OF PRIVATE CAREER EDUCATION**

**DATE INFORMATION MUST
BE IN BOARD OFFICE TO BE
CONSIDERED FOR THE
NEXT MONTHS AGENDA**

<u>DATE INFORMATION MUST BE IN BOARD OFFICE TO BE CONSIDERED FOR THE NEXT MONTHS AGENDA</u>	<u>BOARD MEETING</u>	<u>TYPE OF MEETING</u>
JANUARY 4, 2016	FEBRUARY 23, 2016	TELEPHONE
MARCH 1, 2016	APRIL 26, 2016	LITTLE ROCK
MAY 2, 2016	JUNE 28, 2016	TELEPHONE

JULY 1, 2016

AUGUST 30, 2016

TELEPHONE

SEPTEMBER 1, 2016

OCTOBER 25, 2016

LITTLE ROCK

NOVEMBER 1, 2016

DECEMBER 13, 2016

TELEPHONE

TELEPHONE BOARD MEETINGS ARE HELD AT 8:00 A.M. IN THE BOARD OFFICES AT 501 WOODLANE, SUITE 104.

LITTLE ROCK MEETINGS ARE USUALLY HELD AT 10:00 A.M. IN THE FIRST FLOOR MEETING ROOM OF 501 WOODLANE.

ALL BOARD MEETINGS ARE OPEN TO ANYONE WISHING TO ATTEND. WE SUGGEST THAT YOU CONTACT THE BOARD STAFF PRIOR TO COMING TO MAKE SURE THAT THE TIME OR TYPE OF MEETING HAS NOT CHANGED.

DENIAL OF EXEMPTION FROM LICENSURE – Danny Knight moved, the motion was seconded by Jacquelin Brownell, and the Board denied the request for Exemption from Licensure for one (1) school:

Recording Radio Film Culinary Connection – Los Angeles, CA – The exemption is DENIED to offer training in the field of culinary arts, recording music, radio programming and film production. The Board determined that the school **did not** provide the documentation to prove it is exempt under Arkansas Code Annotated § 6-51-603 “(4) Programs of study offered by institutions or individuals for personal improvement, avocational or recreational, if designated through media or other sources, as not for the purpose of enhancing an occupational objective.”

The curriculum submitted with the request for exemption from licensure included the following session(s): Culinary Connection to assist consumers with culinary basics. Recording Connection offers seven different areas for the customer to choose: DJ'ing, Live Sound, Electric, Hip Hop, Mixing, Music Production and Audio Engineering. Radio Connection was dedicated to teaching the specifics on the construction of Radio Programs as well as Pod casts. File Connection offers four different areas of film production for the consumer to choose: Cinematography, Editing, Production & Editing and Screenwriting. The documentation received did not provide proof that the training is avocational in nature.

EXEMPTION FROM LICENSURE – Danny Knight moved, the motion was seconded by Mary Harris, and the Board approved one (1) request for Exemption from Licensure.

The Art School of Conway-Conway, AR – The exemption is granted to offer training in the field of Art. The school is exempt under Arkansas Code Annotated § 6-51-603 “(4) Programs of study offered by institutions or individuals for personal improvement, avocational or recreational, if designated through media or other sources, as not for the purpose of enhancing an occupational objective.” Based on the information provided, the organization meets the requirements for exemption from licensure.

ELECTION OF BOARD VICE CHAIR TABLED TO NEXT BOARD MEETING

Z WARRANTS – Danny Knight moved, the motion was seconded by Mary Harris, and the Board approved the Z Warrants for April 1, 2015 –June 30, 2015 and July 2015 as submitted. Z Warrant reports are attached.

DISCUSSION OF STUDENT PROTECTION FUND TABLED JUNE 29, 2015 FOR DRAGON WORKS

STUDENT TEACH OUT - Danny Knight moved, the motion was seconded by Mary Harris, and the Board approved the consideration of the discussion of teachout for Tony Worsham to be paid to the school of his choice the amount to be paid shall not exceed \$2,000. The payment schedule is to be paid at the discretion of the Board staff.

DISCUSSION OF STUDENT PROTECTION FUND FOR ADDITIONAL DRAGON WORKS STUDENT

TEACH OUT - Jacquelin Brownell moved, the motion was seconded by Danny Knight, the Board approved payment to the two additional students enrolled at Dragon Works with the amount and payment schedule to be determined at the next meeting.

OTHER BUSINESS – Brenda Germann shared with the Board that SBPCE was represented by the Attorney General’s office in the law suit filed by John Kiesling and that SBPCE has been dismissed from the suit.

Ms. Germann let the Board know that the move to the first floor is complete, the space is small but the staff is making it work. The staff is continuing to work toward a paperless office with over 50% of the school records having been scanned and the original applications for these schools being shredded.

The next Board meeting will be in Little Rock in October.

INFORMATIONAL ITEMS

Decision to Cease Operations: The following school has presented the necessary information to cease operation in Arkansas.

Health Care Training Associates 279 Magnolia AR



Josh Blevins, Board Chair