

**MINUTES
STATE BOARD OF PRIVATE CAREER EDUCATION
TUESDAY, AUGUST 26, 2014**

OFFICIAL

BOARD MEMBERS

PRESENT: Josh Blevins Sue Buffalo
Christopher Comer Mary Harris Dr. Ann Thomas

ABSENT: Staci Croom-Raley Doug Carter

OTHERS PRESENT: Mark Ohrenberger, Attorney General's Office
Alana Boles, Arkansas Department of Higher Education

BOARD STAFF PRESENT: Brenda Germann Sara Hill Joyce Wilkerson

MINUTES OF THE JUNE 24, 2014 BOARD MEETING – Josh Blevins moved, the motion was seconded, and the Board approved the Minutes of the June 24, 2014 Board Meeting.

#FH 14-017 Amy Sindle/Dragon's Tattoo School #412 – Sue Buffalo moved, the motion was seconded, and the Board approved payment from the TCS Fund in the amount of \$1,652.25 to Jeri Thompson, a student from Dragon Tattoo School. This is based on the findings from the Dragon Tattoo School Hearing held on June 17, 2014.

RATIFICATION OF ADMISSIONS REPRESENTATIVES – Mary Harris moved, the motion was seconded, and the Board approved ratification of the following licenses issued by the Director for Admissions Representatives:

FIRST NAME	LAST NAME	SCHOOL	CITY	STATE
Todd	Byrd	Universal Technical Institute Texas	Houston	TX
Todd	Byrd	Universal Technical Institute Florida	Orlando	FL
Todd	Byrd	NASCAR Technical Institute	Mooreville	NC

ORIGINAL SCHOOL LICENSE – Josh Blevins moved, the motion was seconded, and the Board approved fourteen (14) Original School Licenses for the following school to expire on April 30, 2015.

Empire of Ink LLC – Little Rock, AR Perm # 589

PROGRAM TITLE	TOTAL HOURS	TOTAL TUITION
Piercing	375 CL	\$0.00
Tattooing	375 CL	\$0.00

H&R Block Income Tax School – Siloam Springs – Siloam Springs, AR Perm #621

PROGRAM TITLE	TOTAL HOURS	TOTAL TUITION
H&R Block Income Tax Course	75 CL	\$99.00

H&R Block Income Tax School – Shackleford – Little Rock, AR Perm #626

PROGRAM TITLE	TOTAL HOURS	TOTAL TUITION
H&R Block Income Tax Course	75 CL	\$199.00

H&R Block Income Tax School – West Memphis – West Memphis, AR Perm #625

PROGRAM TITLE	TOTAL HOURS	TOTAL TUITION
H&R Block Income Tax Course	75 CL	\$199.00

H&R Block Income Tax School – Geyer Springs – Little Rock, AR Perm #628

<u>PROGRAM TITLE</u>	<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
H&R Block Income Tax Course	75 CL	\$199.00

H&R Block Income Tax School – Lakewood – North Little Rock, AR		Perm #629
<u>PROGRAM TITLE</u>	<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
H&R Block Income Tax Course	75 CL	\$199.00

H&R Block Income Tax School – Markham – Little Rock, AR		Perm #630
<u>PROGRAM TITLE</u>	<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
H&R Block Income Tax Course	75 CL	\$199.00

H&R Block Income Tax School – JFK – North Little Rock, AR		Perm #631
<u>PROGRAM TITLE</u>	<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
H&R Block Income Tax Course	75 CL	\$199.00

H&R Block Income Tax School – Kiehl – Sherwood, AR		Perm #632
<u>PROGRAM TITLE</u>	<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
H&R Block Income Tax Course	75 CL	\$199.00

Hypnosis University of America, L.L.C. – Harrison, AR		Perm #624
<u>PROGRAM TITLE</u>	<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
Certification as Consulting Hypnotist	100 CL	\$2000.00

Liberty Tax Service – Fort Smith, AR		Perm #622
<u>PROGRAM TITLE</u>	<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
Basic Tax Course	60 CL	\$0.00

Nevermore, LLC – Bentonville, AR		Perm #618
<u>PROGRAM TITLE</u>	<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
Tattooing	375 CL	\$275.00
Body Piercing	375 CL	\$250.00

Twin Rivers Community Education – Arkadelphia, AR		Perm # 617
<u>PROGRAM TITLE</u>	<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
CNA Training	90 CL	\$480.00

World Services for the Blind – Little Rock, AR		Perm #627
<u>PROGRAM TITLE</u>	<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
1001 - Assistive Technology Instructor	1287 CL	\$17190.00
1060 - Contact Collection Representative	495 CL	\$7193.00
1021 - Desktop Support Technician 1	726 CL	\$9550.00
1011 - Microsoft Office Specialist	858 CL	\$11460.00
1121 - Microsoft Server Administrator	858 CL	\$11460.00
1050 - Service Center Collection Representative	396 CL	\$5741.00
1070 - Taxpayer Service Representative	495 CL	\$7193.00

NEW PROGRAMS OF STUDY: – Josh Blevins moved, the motion was seconded, and the Board approved twenty-three (23) new programs of study:

Petra Allied Health, Inc. – Springdale – Springfield, AR		Perm #124
<u>PROGRAM TITLE</u>	<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
Administrative Assistant	72 CL	\$850.00

Arkansas Residential Assisted Living Association, Inc. – Little Rock, AR Perm #136		TOTAL HOURS	TOTAL TUITION
PROGRAM TITLE			
A Bird's Eye View: The Journey of One Facility through the Forrest of Health Care Reform		2 CL	\$70.00

Universal Technical Institute Florida – Orlando, FL Perm #144		TOTAL HOURS	TOTAL TUITION
PROGRAM TITLE			
Automotive Technology w/ N A T T		79.5 CR	\$37750.00
Automotive Technology I I		61 CR	\$33000.00
Automotive Technology I I + 1 Industry Emphasis (B M W Fast Track)		77 CR	\$39450.00
Automotive Technology I I + 1 Industry Emphasis (Ford F A C T)		81 CR	\$41450.00
Diesel Technology I I		53.5 CR	\$30200.00
Automotive Technology w/ F A C T		88 CR	\$41450.00
Automotive Technology w/ B M W Fast Track		84 CR	\$39450.00
Automotive Technology		68 CR	\$33000.00
Automotive Technology I I + 1 Industry Emphasis (Nissan N A T T)		72.5 CR	\$37750.00
Automotive & Diesel Technology I I		90 CR	\$42450.00
Automotive & Diesel Technology I I + 1 Industry Emphasis (B M W Fast Track)		106 CR	\$48900.00
Automotive & Diesel Technology I I + 1 Industry Emphasis (Nissan N A T T)		101.5 CR	\$47200.00
Automotive & Diesel Technology I I + 1 Industry Emphasis (Ford F A C T)		110 CR	\$50900.00

Bryan University – Rogers, AR Perm #343		TOTAL HOURS	TOTAL TUITION
PROGRAM TITLE			
Personal Trainer (Combination Online and Classroom)		54 CR	\$18414.00
Security & Investigation (Combination: Online & Classroom)		54 CR	\$18414.00
Medical Office Assistant (Combination: Online & Classroom)		54 CR	\$18414.00
Medical Assistant (Combination: Online & Classroom)		63 CR	\$21483.00
Business Administration (Combination: Online & Classroom)		54 CR	\$18414.00
Computer Networking Specialist (Combination: Online & Classroom)		54 CR	\$18414.00

Oklahoma College of Construction – Oklahoma, OK Perm #452		TOTAL HOURS	TOTAL TUITION
PROGRAM TITLE			
Entry Level Ready Mix Driver		112 CL	\$9676.00
Commercial Truck Driver Training		120 CL	\$6500.00

2015 BOARD MEETING DATES: – Sue Buffalo moved, the motion was seconded, and the Board approved the following meeting dates as amended for 2015.

**PROPOSED 2015 MEETING DATES
FOR THE STATE BOARD OF PRIVATE CAREER EDUCATION**

**DATE INFORMATION MUST
BE COMPLETED TO BE
CONSIDERED FOR THE
CURRENT MONTHS AGENDA**

BOARD MEETING

**TYPE OF
MEETING**

DECEMBER 1, 2014	JANUARY 27, 2015	TELEPHONE
JANUARY 2, 2015	FEBRUARY 24, 2015	TELEPHONE
FEBRUARY 2, 2015	MARCH 31, 2015	TELEPHONE
MARCH 2, 2015	APRIL 28, 2015	LITTLE ROCK
APRIL 1, 2015	MAY 26, 2015	TELEPHONE

MAY 1, 2015	JUNE 30, 2015	TELEPHONE
JUNE 1, 2015	JULY 28, 2015	LITTLE ROCK
JULY 1, 2015	AUGUST 25, 2015	TELEPHONE
AUGUST 3, 2015	SEPTEMBER 29, 2015	TELEPHONE
SEPTEMBER 1, 2015	OCTOBER 27, 2015	LITTLE ROCK
OCTOBER 1, 2015	NOVEMBER 24, 2015	TELEPHONE
NOVEMBER 2, 2015	DECEMBER 15, 2015	TELEPHONE

TELEPHONE BOARD MEETINGS ARE HELD AT 8:00 A.M. IN THE BOARD OFFICES.

LITTLE ROCK MEETINGS ARE USUALLY HELD AT 10:00 A.M. IN THE BOARD OFFICES AT 501 WOODLANE, SUITE 312 SOUTH.

ALL BOARD MEETINGS ARE OPEN TO ANYONE WISHING TO ATTEND. WE SUGGEST THAT YOU CONTACT THE BOARD STAFF PRIOR TO COMING TO MAKE SURE THAT THE TIME OR TYPE OR MEETING HAS NOT CHANGED.

EXEMPTION FROM LICENSURE – Sue Buffalo moved, the motion was seconded, and the Board approved three (3) requests for Exemption from Licensure.

Luther Seminary – St. Paul, MI – The exemption is approved to offer training in the field of Theology and Ministerial Training. The school is exempt under Arkansas Code Annotated § 6-51-603 “(5) Schools operated solely to provide programs of study in theology, divinity, religious education, and ministerial training.” Based on the information provided, the organization meets the requirements for exemption from licensure.

The exemption is granted to offer training in the field of Theology and Ministerial Training for the following programs: Bible, History of Christianity, and Systematic Theology; Children, Youth and Family Ministry; Congregational and Community Care; Parish Nursing; Congregational Mission and Leadership; Methodist Studies

Destiny Ministries Inc./Destiny Leadership Institute – Heber Springs, AR – The exemption is approved to offer training in the field of Christian Ministry. The school is exempt under Arkansas Code Annotated § 6-51-603 “(5) Schools operated solely to provide programs of study in theology, divinity, religious education, and ministerial training.” Based on the information provided, the organization meets the requirements for exemption from licensure.

The exemption is granted to offer training in the field of Christian Ministry for the following programs: Christian Ministry – Two Year Program; Christian Leadership; Christian Missions; and Biblical Studies.

H&R Block of Glenwood – Glenwood, AR – The exemption is approved to offer training in the field of preparing income tax returns. The school is exempt under Arkansas Code Annotated § 6-51-603 “(6) A training program offered or sponsored by an employer for training and preparation of its own employees and for which no tuition fee is charged the employee.” Based on the information provided, the organization meets the requirements for exemption from licensure.

Z WARRANTS – Mary Harris moved, the motion was seconded, and the Board approved the Z Warrants for April 1, 2014 – July 31, 2014 as submitted. Z Warrants report is attached.

OTHER BUSINESS -

Brenda Germann announced that the staff was holding meetings with Yoga Schools that are offering training for instructors. Two meetings have been held. The application process was reviewed with the schools. Brenda explained that emergency regulations may need to be filed so that educational requirements for instructors are more relevant to their field of study.

Ms. Germann told the Board that the Findings of Fact and Conclusion of Law that was sent to Amy Sindle from Dragon Works School, Formal Hearing #14-017 had been returned stamped “Return to Sender, No Mail Receptacle, Unable to

Forward". Ms. Germann said the letter was mailed to the address Ms. Sindle provided at the hearing. The staff will locate a process server in the Russellville area to deliver the document.

The Board requested the staff work to have the agency Web Site revised to include the results of formal hearing.

The Board and Staff celebrated the 25th Anniversary of The State Board of Private Career Education. SBPCE started on September 1, 1989.

INFORMATIONAL ITEMS

DECISION TO CEASE OPERATIONS

Decision to Cease Operations: The following schools have presented the necessary information to cease operation in Arkansas.

Liberty Tax School - Russellville	518	Russellville, AR
Permanent Cosmetics School of Beebe	575	Beebe, AR
Tattoo Time – Artist Academy	534	Fayetteville, AR
Coding & Compliance Specialists	213	Little Rock, AR
Misty Davis Arkansas School of Dental Assisting	450	Jacksonville, AR

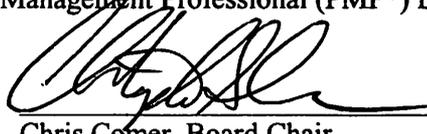
EXPIRED EXEMPTIONS

The Exemption from Licensure expired on December 31, 2013 for the following organizations. Attempts were made by email and mail to have the exemption request renewed, but no response was received.

5 Point Enterprises, LLC dba New Horizons	Austin, TX
Fayetteville Adult & Community Education	Fayetteville, AR
Calvary's Cross Ministries, Inc.	Jacksonville, AR

ADDITIONAL PROGRAMS TO EXEMPTION

The following programs have been added to the currently exempt organization, **Peregrine Integrated Management, Inc.** of Little Rock, AR: Essentials of Project Management, Project Management Professional (PMP*) Exam Prep, and Project Management Capstone.



Chris Comer, Board Chair