

**MINUTES  
STATE BOARD OF PRIVATE CAREER EDUCATION  
TUESDAY, AUGUST 28, 2012  
PHONE MEETING**

**BOARD MEMBERS**

PRESENT: Josh Blevins                      Wayne Camp                      Doug Carter                      Christopher Comer  
                 Sue Buffalo                      Mary Harris

OTHERS PRESENT: Alana Boles, ADHE                      Mark Ohrenberger, Attorney General's Office

BOARD STAFF: Brenda Germann                      Sara Hill                      Betty Mitchell                      Joyce Wilkerson

**MINUTES OF JUNE 26, 2012 BOARD MEETING** – Sue Buffalo moved, the motion was seconded, and the Board approved of the Minutes of the June 26, 2012 meeting. Wayne Camp abstained from voting because he was absent from that meeting.

**MINUTES OF July 31, 2012 BOARD MEETING** – Wayne Camp moved, the motion was seconded, and the Board approved of the Minutes of the July 31, 2012 meeting.

**RATIFICATION OF ADMISSIONS REPRESENTATIVES** – Mary Harris moved, the motion was seconded, and the Board approved ratification of the following licenses issued by the Director for Admissions Representatives:

<b>First Name</b>	<b>Last Name</b>	<b>School</b>	<b>Location City</b>	<b>State</b>
Barbara	Stavelly-Schoe	WyoTech Daytona Campus	Ormond Beach	FL
Adrian	Brooks	WyoTech Daytona Campus	Ormond Beach	FL
Shannon	Dickerson	Roadmaster Drivers School of West Memphis, Inc.	West Memphis	AR
Robin	Meierbachtol	At-Home Professions	Fort Collins	CO
Judy	Vaughn	At-Home Professions	Fort Collins	CO
Elizabeth	Inderrieden	Bryan University	Rogers	AR
Sarah	Campbell	Remington College - Little Rock Campus	Little Rock	AR

**ORIGINAL SCHOOL LICENSE:** Sue Buffalo moved, the motion was seconded, and the Board approved an Original School License for the following two (2) schools to expire on April 30, 2013.

**Alter Ego Tattoos – License # 551 - Harrison, AR**

<b>PROGRAM TITLE</b>	<b>TOTAL HOURS</b>	<b>TOTAL TUITION</b>
Tattoo	375.5 CL	\$1000.00
Piercing	375.5 CL	\$500.00

**Bryan Career Seminar School – License #552 – Rogers, AR**

PROGRAM TITLE	TOTAL HOURS	TOTAL TUITION
Blueprint Reading	16 CL	\$349.00
Effective Business Writing Skills	20 CL	\$299.00
First Line Supervision and Leadership	20 CL	\$299.00
ICD-10	16 CL	\$499.00
Project Management Essentials	20 CL	\$299.00
Universal Precautions	8 CL	\$50.00
Workforce Readiness-Communication and Collaboration	4 CL	\$50.00
Workforce Readiness-Creativity and Innovation	4 CL	\$50.00
Workforce Readiness-Critical Thinking and Problem Solving	4 CL	\$50.00
Workforce Readiness-Financial Literacy	4 CL	\$50.00
Workforce Readiness-Flexibility and Adaptability	2 CL	\$50.00
Workforce Readiness-Initiative and Self-Direction	2 CL	\$50.00
Workforce Readiness-Leadership and Responsibility	4 CL	\$50.00
Workforce Readiness-Productivity and Accountability	4 CL	\$50.00
Workforce Readiness-Social and Cross-Cultural Skills	2 CL	\$50.00
Workforce Readiness-Computer Concepts	12 CL	\$150.00

**REAL ESTATE CONTINUING EDUCATION COURSE OUTLINES FOR 2012:** Doug Carter moved, the motion was seconded, and the Board approved three (3) Real Estate Continuing Education (RECE) course outlines as amended. The approval will expire as indicated.

SCHOOL	COURSE	EXPIRATION	CE HOURS	METHOD OF DELIVERY
ACADEMY REAL ESTATE SCHOOL	AREC Supervising Broker Continuing Education	December 31, 2012	6	Classroom
THE CE SHOP	Going Green: The Environmental Movement in Real Estate	December 31, 2012	3	Distance Education
REAL ESTATE TRAINERS	Employer-Assisted Housing (upon receipt of additional information needed from Real Estate Trainers)	December 31, 2012	6	Classroom

**CONSIDERATION OF NEW PROGRAMS OF STUDY:** Doug Carter moved, the motion was seconded, and the Board approved eight (8) new program of study.

**Bryan University – License #343– Rogers, AR**

PROGRAM TITLE	TOTAL HOURS	TOTAL TUITION
Certified Associate Business Manager	36 CL	\$2495.00
Java Programming Certification	80 CL	\$1595.00
Phlebotomy	240 CL	\$1000.00
Project Management Professional	35 CL	\$1395.00
Six Sigma Black Belt	48 CL	\$2595.00
Six Sigma Green Belt	48 CL	\$1795.00
Lean Enterprise Certification I	40 CL	\$1595.00

**Tattoo Station – License #546 – Fayetteville, AR**

PROGRAM TITLE	TOTAL HOURS	TOTAL TUITION
Body Piercing	375.5 CL	\$250.00

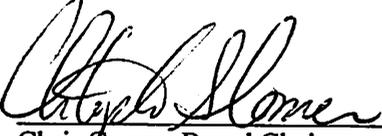
**ORIGINAL REQUEST FOR EXEMPTION FROM LICENSURE:** Sue Buffalo moved, the motion was seconded, and the Board approved two (2) requests for Exemption from Licensure.

**Howard, Mohorn & Associates LLC-Little Rock, Arkansas.** The exemption is granted to offer training in the field of Dale Carnegie Training for Teens. The school is exempt under Arkansas Code Annotated § 6-51-603 (4) Programs of study offered by institutions or individuals for personal improvement, avocational or recreational, if designated through media or other sources, as not for the purpose of enhancing an occupational objective.”

**Liberty Tax School-West Memphis, Arkansas.** The exemption is granted to offer training in the field of Income Tax Preparation. The school is exempt under Arkansas Code Annotated § 6-51-603 “(6) A training program offered or sponsored by an employer for training and preparation of its own employees and for which no tuition fee is charged the employee.”

**OTHER BUSINESS**

The Board discussed how to proceed with the attempt to schedule a meeting with the Arkansas Real Estate Commission. The last contact was that Mr. Isom would forward the request from Chris Comer to the Chair and Vice Chair of the Commission. Mr. Comer and Ms. Germann will work on how to proceed in contacting the Commission.

  
Chris Comer, Board Chair