

**MINUTES
STATE BOARD OF PRIVATE CAREER EDUCATION
TUESDAY, JUNE 24, 2014**

OFFICIAL

BOARD MEMBERS

PRESENT: Josh Blevins Sue Buffalo Staci Croom-Raley
Christopher Comer Doug Carter Mary Harris Dr. Ann Thomas

OTHERS PRESENT: Mark Ohrenberger, Attorney General's Office

BOARD STAFF PRESENT: Brenda Germann Sara Hill Betty Mitchell Joyce Wilkerson

RESULTS OF FORMAL HEARING

#FH 14-017

Amy Sindle/Dragon's Tattoo School #412

P. O. Box 391, Gassville, Arkansas 72635

The Board orders Respondent to pay a fine of \$500 to the Board by October 27, 2014. However, if Respondent makes a refund of \$1,652.25 to Complainant and provides to the Board, by August 25, 2014, appropriate documentation that such refund has been made, the \$500 fine shall be waived.

BOARD MEETING

MINUTES OF THE APRIL 22, 2014 BOARD MEETING – Doug Carter moved, the motion was seconded, and the Board approved the Minutes of the April 22, 2014 Board Meeting. Dr. Thomas abstained.

RATIFICATION OF ADMISSIONS REPRESENTATIVES –Josh Blevins moved, the motion was seconded, and the Board approved ratification of the following licenses issued by the Director for Admissions Representatives:

FIRST NAME	LAST NAME	SCHOOL	CITY	STATE
Eric	Alston	Arkansas Welding Academy	Jacksonville	AR
Tamekia	Pendleton	Ayers Career College	Shreveport	LA
Jacquelynn	Manderson	Blue Cliff College	Fayetteville	AR
Randy	McCormick	Diesel Driving Academy	Little Rock	AR
Dwight	Hicks	Diesel Driving Academy	Little Rock	AR
Darlecia	Williams	Heritage College	Little Rock	AR
Gregory	Finenco	John Casablanca Modeling and Career Center	Memphis	TN
Brittney	Evertsen	Oklahoma College of Construction	Oklahoma City	OK
Randell	Roberts	Oklahoma College of Construction	Oklahoma City	OK
Marissa	Williams	Universal Technical Institute Florida	Orlando	FL
Robert	Dale	Universal Technical Institute Texas	Houston	TX
Patricia	Kasper	WyoTech Daytona Campus	Ormond Beach	FL
Larry	Lightburne	WyoTech Daytona Campus	Ormond Beach	FL
Genevieve	Spering	WyoTech Wyoming Campus	Laramie	WY
Kathryn	Goetz	WyoTech Wyoming Campus	Laramie	WY

RENEWAL SCHOOL LICENSES – Sue Buffalo moved, the motion was seconded, and the Board approved a Renewal School License for thirty-three (33) schools to expire on April 30, 2015:

Name of School	#	CITY	STATE	Type of License
Arkansas State School of Tattooing and Piercing II	501	Little Rock	AR	Satellite
Arkansas State Tattooing and Piercing School	407	Little Rock	AR	School
Black Cobra Tattoos	590	Sherwood	AR	School
Body Language School of Body Art	510	Eureka Springs	AR	School
Bryan Career Seminar School	552	Rogers	AR	Career Seminar City
Doolittle Electric Tattooing	599	Cabot	AR	School
Dragon Works	368	Pine Bluff	AR	School
Excel Model and Talent, LLC	203	Little Rock	AR	School
Franklin Covey	72	Fayetteville & Little Rock	AR	Career Seminar Travel
Golden Lotus Tattoo and Piercing	423	Sherwood	AR	School
H&R Block Eastern Tax Services, Inc. - Bryant	234	Bryant	AR	Satellite-Tax
H&R Block Eastern Tax Services, Inc. - Cabot	386	Cabot	AR	Satellite-Tax
H&R Block Eastern Tax Services, Inc. - Conway	272	Conway	AR	Satellite-Tax
H&R Block Eastern Tax Services, Inc. - Jacksonville	228	Jacksonville	AR	School-Tax
H&R Block Eastern Tax Services, Inc. - Jacksonville 2	273	Jacksonville	AR	Satellite-Tax
H&R Block Eastern Tax Services, Inc. - Benton	238	Benton	AR	Satellite-Tax
H&R Block Tax Group, Inc. - Lonoke	506	Lonoke	AR	Satellite-Tax
InkFlikted Tattoos & Piercings	591	Paragould	AR	School
Lab Four	443	Memphis	TN	School
Liberty Tax School - Cabot	525	Cabot	AR	School-Tax
Liberty Tax School - HS	516	Hot Springs	AR	School-Tax
Liberty Tax Service Tax School - Conway	296	Conway	AR	School-Tax
Main Street Tattoo	449	Jacksonville	AR	School
OMS Institute of Permanent Cosmetics	537	Fort Smith	AR	School
Perry County CNA Training Center	196	Perryville	AR	School
Premium Health Care #3	327	Little Rock	AR	Traveling
Premium Health Care #4	328	Little Rock	AR	Traveling
Premium Health Care Training Academy I	85	Malvern	AR	Traveling
Renaissance Healthcare LLC #2	608	Dumas	AR	Satellite
St. Vincent Infirmary Medical Center, School of Radiologic Technology	126	Little Rock	AR	School
Supernova Tattoo Studio	571	Fayetteville	AR	School
The Reata Foundation	195	Hot Springs	AR	Traveling
V. Wright & Associates Center for Career Development	543	Pine Bluff	AR	Career Seminar City

ORIGINAL SCHOOL LICENSE – Mary Harris moved, the motion was seconded, and the Board approved four (4) Original School Licenses for the following school to expire on April 30, 2015:

A-1 Thompson Driving School – Arkadelphia, AR	Perm # 619		
<u>PROGRAM TITLE</u>		<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
Beginning Driver Defensive Driver Education		36 CL	\$499.00

A-1 Thompson Driving School – Lonoke, AR	Perm # 620		
<u>PROGRAM TITLE</u>		<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
Beginning Driver Defensive Driver Education		36 CL	\$499.00

CareerTrack Traveling School – Mission, KS	Perm #616		
<u>PROGRAM TITLE</u>		<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
OSHA 30-hour Compliance		30 CL	\$799.00

Delta Health Career – Gould, AR **Perm #612**

<u>PROGRAM TITLE</u>	<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
Phlebotomy Technician	88 CL	\$500.00

NEW PROGRAMS OF STUDY: – Doug Carter moved, the motion was seconded, and the Board approved three (3) new programs of study:

Bryan University - MO – Springfield, MO Perm #507

<u>PROGRAM TITLE</u>	<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
Business Administration (Online)	54 CR	\$18,414.00
Personal Trainer (Online)	54 CR	\$18,414.00
Security and Investigation (Online)	54 CR	\$18,414.00

DENIAL OF EXEMPTION FROM LICENSURE – Mary Harris moved, the motion was seconded, and the Board denied the request for Exemption from Licensure for one (1) school:

Memphis Christian College – Little Rock, AR - The State Board of Private Career Education **DENIED** the request for Exemption from Licensure for **Memphis Christian College** of Little Rock, AR on June 24, 2014. The request was to provide training services in the area of accounting, finance, business management, computer skills and allied health to the unemployed or underemployed individuals. According to the information provided to the Board, Memphis Christian College was seeking exemption for a program of study sponsored by a recognized trade, business or professional organization for instruction of the members of the organization with a closed membership and for which no fee is charged the member. The Board did not recognize the unemployed or underemployed as a closed membership.

The Board determined that the school did not prove it is exempt under Arkansas Code Annotated 6-51-603 "(7) A program of study sponsored by a recognized trade, business, or professional organization for instruction of the members of the organization with a closed membership and for which no fee is charged the member;"

OTHER BUSINESS

Joyce Wilkerson reviewed with the Board what is required of the Agency to submit a biennium IT Plan and that it is used to help in planning of the biennium overall agency's budget.

Brenda Germann told the Board that the Audit Review was complete and being reviewed by Legislative Audit. There are some items that will need to be changed.

The Budget for 2015-2017 is due by July 9, 2014 to the Department of Finance and Administration, Office of Budget. Brenda explained that no increases had been requested. Arkansas Building Authority has notified the agency of a 3% rent increase on July 1, 2015, the increase will be covered by moving funds around in Character 02.

INFORMATIONAL ITEM

DECISION TO CEASE OPERATIONS – Held for **August 26, 2014** board meeting.

The following school has presented the necessary information to cease operation in Arkansas.

Liberty Tax School - Russellville	518	Russellville, AR
Permanent Cosmetics School of Beebe	575	Beebe, AR
Tattoo Time – Artist Academy	534	Fayetteville, AR
Coding & Compliance Specialists	213	Little Rock, AR
Misty Davis Arkansas School of Dental Assisting	450	Jacksonville, AR


Chris Comer, Board Chair

Posting Date	Reference	Vendor	Vendor Name	Source Document	G/L Account	FOR	Commitment Item	Warrant Amount
4/3/2014	14-032	0100208572	CENTRAL ARKANSAS BAIL BOND SCHOOL	0051310612	5080020000	Other Expenses Svc	502:00:02	\$ 3,905.50
4/4/2014	ARKPR01357			0007635577	5010001000	00 Regular Salaries	501:00:00	\$ 8,832.46
4/4/2014	ARKPR01357			0007635577	5010005000	03 FICA & Medic Exp	501:00:03	\$ 649.86
4/4/2014	ARKPR01357			0007635577	5010006500	Agency Cost of ARCAP	501:00:03	\$ 25.86
4/4/2014	ARKPR01357			0007635577	5010007000	03 Retirement Exp	501:00:03	\$ 1,236.55
4/11/2014	14-030	9906200002	DFA-DISBURSING OFFICER	1003477127	5010009000	03 Worker Comp Exp	501:00:03	\$ 2,649.74
4/14/2014	14-027	9904700002	DEPARTMENT OF INFORMATION SYSTEMS	1003478092	5020002000	Telecommunications Wired	502:00:02	\$ 356.11
4/15/2014	0216041520140001	0100099611	US BANK CPS	8028684343	5020001000		502:00:02	\$ 365.99
4/18/2014	ARKPR01363			0007641457	5010001000	00 Regular Salaries	501:00:00	\$ 8,832.47
4/18/2014	ARKPR01363			0007641457	5010005000	03 FICA & Medic Exp	501:00:03	\$ 649.92
4/18/2014	ARKPR01363			0007641457	5010006500	Agency Cost of ARCAP	501:00:03	\$ 25.86
4/18/2014	ARKPR01363			0007641457	5010007000	03 Retirement Exp	501:00:03	\$ 1,236.55
5/2/2014	ARKPR01230			0007647173	5010001000	00 Regular Salaries	501:00:00	\$ 8,832.48
5/2/2014	ARKPR01230			0007647173	5010005000	03 FICA & Medic Exp	501:00:03	\$ 666.05
5/2/2014	ARKPR01230			0007647173	5010006500	Agency Cost of ARCAP	501:00:03	\$ 9.70
5/2/2014	ARKPR01230			0007647173	5010007000	03 Retirement Exp	501:00:03	\$ 1,236.55
5/2/2014	14-029	0100157800	INFORMATION NETWORK OF ARKANSAS	1003491599	5060001000	Professional & Administrative Fees	506:00:10	\$ 19,125.00
5/15/2014	0216051520140001	0100099611	US BANK CPS	8028898258	5020001000		502:00:02	\$ 566.96
5/15/2014	0216051520140001	0100099611	US BANK CPS	8028898258	5050019100		502:00:02	\$ -
5/15/2014	0216051520140001	0100099611	US BANK CPS	8028898258	5090006000		502:00:02	\$ -
5/15/2014	0216051520140001	0100099611	US BANK CPS	8028898258	5090019000		502:00:02	\$ -
5/16/2014	ARKPR01343			0007652977	5010001000	00 Regular Salaries	501:00:00	\$ 8,832.46
5/16/2014	ARKPR01343			0007652977	5010005000	03 FICA & Medic Exp	501:00:03	\$ 649.89
5/16/2014	ARKPR01343			0007652977	5010006500	Agency Cost of ARCAP	501:00:03	\$ 25.86
5/16/2014	ARKPR01343			0007652977	5010007000	03 Retirement Exp	501:00:03	\$ 1,236.55
5/30/2014	ARKPR01305			0007658762	5010001000	00 Regular Salaries	501:00:00	\$ 8,832.47
5/30/2014	ARKPR01305			0007658762	5010005000	03 FICA & Medic Exp	501:00:03	\$ 649.89
5/30/2014	ARKPR01305			0007658762	5010006500	Agency Cost of ARCAP	501:00:03	\$ 25.86
5/30/2014	ARKPR01305			0007658762	5010007000	03 Retirement Exp	501:00:03	\$ 1,236.55
6/13/2014	ARKPR01325			0007664573	5010001000	00 Regular Salaries	501:00:00	\$ 8,832.47
6/13/2014	ARKPR01325			0007664573	5010005000	03 FICA & Medic Exp	501:00:03	\$ 649.90
6/13/2014	ARKPR01325			0007664573	5010006500	Agency Cost of ARCAP	501:00:03	\$ 25.86
6/13/2014	ARKPR01325			0007664573	5010007000	03 Retirement Exp	501:00:03	\$ 1,236.55
6/16/2014	0216061620140001	0100099611	US BANK CPS	8029084417	5020001000		502:00:02	\$ 1,258.55
6/16/2014	0216061620140001	0100099611	US BANK CPS	8029084417	5090006000		502:00:02	\$ -
6/26/2014	14-100	9903500001	ARKANSAS BUILDING AUTHORITY	0051358682	5040005000		502:00:02	\$ 4,617.30

