

**MINUTES
STATE BOARD OF PRIVATE CAREER EDUCATION
TUESDAY, DECEMBER 16, 2014**

OFFICIAL

BOARD MEMBERS

PRESENT: Josh Blevins Mary Harris Doug Carter
 Christopher Comer Staci Croom-Raley Ann Thomas

ABSENT: Sue Buffalo

OTHERS PRESENT: Mark Ohrenberger, Attorney General's Office
 Paul Charton, Catlett Law Firm, Representing National Yoga Alliance
 Piper Brettell, Catlett Law Firm
 Katie Boadenhmer, Catlett Law Firm
 Cassandra Benning, Owner of Floating Lotus
 Sherri Youngblood, Registered Nurse and Yoga School Owner
 Nikki Wentling, Arkansas Democrat Gazette Reporter

BOARD STAFF PRESENT: Brenda Germann Sara Hill Betty Mitchell Joyce Wilkerson

MINUTES OF THE OCTOBER 28, 2014 BOARD MEETING – Josh Blevins moved, the motion was seconded, and the Board approved the Minutes of the October 28, 2014 Board Meeting.

YOGA TEACHER-TRAINING PROGRAM RESOLUTION – Doug Carter moved, the motion was seconded, and the Board denied the Yoga Teacher-Training Program Resolution as submitted by Attorney Paul Charton of the Catlett Law Firm representing the National Yoga Alliance. The resolution was denied because changes to the law can only be made by the Legislature.

Yoga Teacher-Training Programs Resolution

A resolution concerning yoga teacher-training programs leading to an avocation that is exempt from regulation by the Arkansas State Board of Private Career Education.

BE IT RESOLVED, by the Arkansas State Board of Private Career Education that it cannot license programs of study offered by institutions or individuals for personal improvement, whether avocational or recreational, if designated through media or other sources as not for the purpose of enhancing an occupational objective.

BE IT RESOLVED, by the Arkansas State Board of Private Career Education that it has received information designated through the media and other sources that yoga teachers who attend programs of study offered by yoga teacher-training programs do so predominately for personal improvement which is avocational and recreational. Yoga teacher-training programs are not for the purpose of enhancing occupational objectives.

BE IT RESOLVED, by the Arkansas State Board of Private Career Education that it finds that yoga teacher-training programs are exempt from its licensing requirements.

RATIFICATION OF ADMISSIONS REPRESENTATIVES – Josh Blevins moved, the motion was seconded, and the Board approved ratification of the following licenses issued by the Director for Admissions Representatives:

FIRST NAME	LAST NAME	SCHOOL	CITY	STATE
Jessica	Clowers	Ayers Career College	Shreveport	LA
Anne	Boone	Becker Professional Education Fayetteville	Fayetteville	AR
Andrea	Hackenwerth	Bryan University - MO	Springfield	MO
Brandon	Horne	Heavy Equipment College of Oklahoma	Oklahoma City	OK
Brian	Anderson	Tulsa Welding School	Tulsa	OK

ORIGINAL SCHOOL LICENSE – Ann Thomas moved, the motion was seconded, and the Board approved two (2) Original School Licenses for the following school to expire on April 30, 2015.

Clear Law Institute – Arlington, VA Perm # 623

PROGRAM TITLE	TOTAL HOURS	TOTAL TUITION
Time Management for HR Professionals	1.25 CL	\$199.00
FMLA Abuse	1.25 CL	\$199.00
Navigating the "Bermuda Triangle" of FMLA, ADA and Workers' Compensation	1.25 CL	\$199.00
Legal Requirements in Employee Investigations	2.5 CL	\$349.00
Spotting Cues to Deception in Employee Investigations	1.25 CL	\$179.00
Investigative Interviewing: Advanced Techniques	1.25 CL	\$179.00
Content Analysis of Witness Statements	1.25 CL	\$179.00
Writing Employee Investigation Reports	1.25 CL	\$249.00
Finance for Lawyers	1.25 CL	\$199.00
Daubert Motions	1.25 CL	\$199.00
Mobile Device Discovery	1.25 CL	\$199.00
Drafting and Negotiating Non-Compete and Non-Disclosure Agreements	1.25 CL	\$199.00
Legal Risks of Telecommuting	1.25 CL	\$199.00
New EEOC Guidelines on Pregnancy	1.25 CL	\$199.00
Does Your Employee Handbook Violate the Law	1.25 CL	\$199.00
Marijuana the Workplace	1.25 CL	\$199.00
Record Keeping for HR	1.25 CL	\$199.00
Classifying Employees as Exempt Under Wage and Hour Laws	1.25 CL	\$199.00
Wage and Hours Audits	1.25 CL	\$199.00
Mental Illness and the ADA	1.25 CL	\$199.00
GINA: Employer Obligations	1.25 CL	\$199.00
Intermittent Leave Under FMLA	1.25 CL	\$199.00
Navigating the ADA Interactive Process	1.25 CL	\$199.00
Employee Benefits for Same-Sex Partners	1.25 CL	\$199.00
Complying with COBRA	1.25 CL	\$199.00
Hot to Cut Your Company's Health Care Costs	1.25 CL	\$199.00
Executive Compensation	1.25 CL	\$199.00
Workplace Bullying	1.25 CL	\$199.00
Criminal Background Checks	1.25 CL	\$199.00
Hire with Your Head	1.25 CL	\$199.00
I-9 Compliance and the Employee Verification Process	1.25 CL	\$199.00
Interns and the Law	1.25 CL	\$199.00
FCRA and Background Checks	1.25 CL	\$199.00
Developing and Writing Effective Job Descriptions	1.25 CL	\$199.00
Legal Risks of Using the Internet to Recruit and Screen	1.25 CL	\$199.00
Legal Writing in the Smartphone Age	1.25 CL	\$199.00
Effectively Drafting and Managing Litigation Holds	1.25 CL	\$199.00
Using Social Networks as a Litigation Tool	1.25 CL	\$199.00

Micro-Expressions for Lawyers	1.25 CL	\$199.00
Ethical Issues Created by a Dishonest Client	1.25 CL	\$199.00
Admissibility of Email and Internet Evidence	1.25 CL	\$199.00
E-Discovery for Non-Techy Attorneys	1.25 CL	\$199.00
New OFFCCP Affirmative Action Regulations for Federal Contractors	1.25 CL	\$199.00
Multi-State Taxation	1.25 CL	\$199.00
Nose Rings at Work	1.25 CL	\$199.00
Employment Law and Social Media	1.25 CL	\$199.00
Legal Implications of E-Cigarettes in the Workplace	1.25 CL	\$199.00
Employee Wellness Program	1.25 CL	\$199.00
Employee or Independent Contractor	1.25 CL	\$199.00
Top 10 Employment Cases of 2013	1.25 CL	\$199.00
Negotiating with Pinocchio	1.25 CL	\$199.00
Strategies for Conducting Successful Performance	1.25 CL	\$199.00
2014 Labor and Employment Law Update	1.25 CL	\$199.00
Conducting HR Audits	1.25 CL	\$199.00
Mitigating Co-Employment Compliance Risk	1.25 CL	\$199.00
Finance for HR Professionals	1.25 CL	\$199.00
New State and Local Laws Change Employers' Obligations	1.25 CL	\$199.00
Managing Return-to-Work Issues	1.25 CL	\$199.00

SRT Truck Driving Academy – Texarkana, A Perm #642

<u>PROGRAM TITLE</u>	<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
Heavy Duty Tractor Trailer Driver	160 CL	\$5000.00

NEW PROGRAMS OF STUDY: – Josh Blevins moved, the motion was seconded, and the Board approved three (3) new programs of study:

Dr. Emma K. Rhodes Education Center – Little Rock, AR Perm #488

<u>PROGRAM TITLE</u>	<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
Heating Ventilation and Air Conditioning (HVAC)	660 CL	\$10,000.00
Painting and Drywall Finishing	660 CL	\$9,750.00

World Services for the Blind – Little Rock, AR Perm #627

<u>PROGRAM TITLE</u>	<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
Desktop Support Technician I	858 CL	\$11,460.00

EXEMPTION RENEWAL FROM LICENSURE – Mary Harris moved, the motion was seconded, and the Board approved six (6) requests for Exemption Renewal from Licensure.

Central Arkansas Baptist Bible Institute, Hensley, AR - The exemption is renewed to offer training in the field of Theological Studies. The school is exempt under Arkansas Code Annotated § 6-51-603 “(5) Schools operated solely to provide programs of study in theology, divinity, religious education, and ministerial training.”

American Trainco Inc., Englewood, CO - The exemption is renewed to offer training in the field of Industrial Training. The school is exempt under Arkansas Code Annotated § 6-51-603 “(6) A training program offered or sponsored by an employer for training and preparation of its own employees and for which no tuition fee is charged the employee.”

Cossatot Community College of the University of Arkansas, DeQueen, AR – The exemption is renewed to offer training in the field of Driver’s Education. The school is exempt under Arkansas Code Annotated § 6-51-603 “(3) State colleges and universities coordinated by the State Board of Higher Education.”

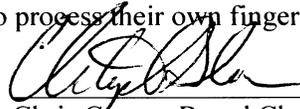
NationsUniversity, New Orleans, LA - The exemption is renewed to offer training in the field of Religious Studies, Divinity, and Biblical Studies. The school is exempt under Arkansas Code Annotated § 6-51-603 “(5) Schools operated solely to provide programs of study in theology, divinity, religious education, and ministerial training.

H&R Block Tax Service, Marked Tree, AR - The exemption is renewed to offer training in the field of Basic Income Tax. The school is exempt under Arkansas Code Annotated § 6-51-603 “(6) A training program offered or sponsored by an employer for training and preparation of its own employees and for which no tuition fee is charged the employee.”

Lois Smith, Bridge Instructor, Mountain Home, AR - The exemption is renewed to offer training in the field of Bridge. The school is exempt under Arkansas Code Annotated § 6-51-603 “(4) Programs of study offered by institutions or individuals for personal improvement, avocational or recreational, if designated through media or other sources, as not for the purpose of enhancing an occupational objective.”

OTHER BUSINESS

Brenda Germann shared with the Board that the staff was working with Information Network of Arkansas to use Wufoo – Form Manager. Wufoo will allow the remaining documents to be available online faster and with less expense. The staff is also working to allow owners and admission representatives to process their own finger prints with the results coming back to the Board.


Chris Comer, Board Chair