



ARKANSAS STATE BOARD OF PRIVATE CAREER EDUCATION

**501 WOODLANE, SUITE 312 SOUTH
LITTLE ROCK, AR 72201**

PHONE (501) 683-8000

FAX (501) 683-8050

E-MAIL sbpce@arkansas.gov

BOARD MEETING AGENDA TUESDAY, OCTOBER 29, 2013 – 8:00 A.M. TELEPHONE

AGENDA ITEMS

- 1) Consideration of the Minutes of September 24, 2013 Board Meeting
- 2) Consideration of Expense Reimbursement for Board Members
- 3) Consideration of Ratification of Admissions Representatives
- 4) Consideration of Original School License
- 5) Consideration of New Programs of Study
- 6) Consideration of Real Estate Continuing Education Outlines 2013
- 7) Consideration of Real Estate Continuing Education Outlines 2014
- 8) Consideration of Bail Bondsmen Education
- 9) Consideration of 2014 Board Meeting Dates
- 10) Consideration of July 1, 2013 – September 30, 2013 Z Warrants
- 11) Consideration of Approval For Food Associated with Meetings and Training
- 12) Consideration of Expenditure From TCS Fund
- 13) Consideration of Request for Expenditure from TCS
- 14) Other Business

INFORMATIONAL ITEM

- 1) Intent of Unlicensed School/Organization

**MINUTES
STATE BOARD OF PRIVATE CAREER EDUCATION
TUESDAY, OCTOBER 29, 2013**

OFFICIAL

BOARD MEMBERS

PRESENT: Josh Blevins Sue Buffalo Wayne Camp
Doug Carter Christopher Comer Mary Harris

ABSENT: Staci Croom-Raley

OTHERS PRESENT: Mark Ohrenberger, Attorney General's Office
Alana Boles, Arkansas Department of Higher Education

BOARD STAFF PRESENT: Brenda Germann Sara Hill Betty Mitchell Joyce Wilkerson

MINUTES OF THE SEPTEMBER 24, 2013 BOARD MEETING – Dough Carter moved, the motion was seconded, and the Board approved the Minutes of the September 24, 2013 Board Meeting.

EXPENSE REIMBURSEMENT FOR BOARD MEMBERS: Mary Harris moved, the motion was seconded, and the Board approved in accordance with the provisions of Arkansas Code Annotated § 25-16-901 authorizing reimbursements to each Board Member for expenses incurred in their performance of official board duties. The payment of per diem for Board Members at a rate of \$30 per day for telephone meetings and \$60 per day for in person meetings in accordance with Arkansas Code Annotated 25-16-903. This authorization shall cover January 1, 2013 through February 28, 2014.

RATIFICATION OF ADMISSIONS REPRESENTATIVES – Sue Buffalo moved, the motion was seconded, and the Board approved ratification of the following licenses issued by the Director for Admissions Representatives:

FIRST NAME	LAST NAME	SCHOOL	CITY	STATE
Casey	Crowell	Blue Cliff College	Fayetteville	AR
Cameron	Kuhn	Heritage College	Little Rock	AR
Samuel	Shook	WyoTech Wyoming Campus	Laramie	WY
Angela	Sites	WyoTech Daytona Campus	Ormond Beach	FL
Laura	Wespetal	WyoTech Wyoming Campus	Laramie	WY

ORIGINAL SCHOOL LICENSE – Wayne Camp moved, the motion was seconded, and the Board approved one (1) Original School Licenses for the following school to expire on April 30, 2014.

City of Gould Medical Academy – Gould, AR

Perm #595

PROGRAM TITLE	TOTAL HOURS	TOTAL TUITION
Medical Office Assistant	400 CL	\$5000.00
Pharmacy Technician	400 CL	\$5000.00
Phlebotomy Technician	400 CL	\$5000.00

NEW PROGRAMS OF STUDY: – Josh Blevins moved, the motion was seconded, and the Board approved four (4) new programs of study.

Bryan University – Rogers, AR

Perm #343

PROGRAM TITLE	TOTAL HOURS	TOTAL TUITION
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English as Second Language - Online (ESLS2)	160 CL	\$500.00
English as Second Language - Online (ESLS3)	160 CL	\$500.00

Anthonyville Medical Academy – Proctor, AR Perm #593

PROGRAM TITLE	TOTAL HOURS	TOTAL TUITION
Medical Office Assistant	400 CL	\$5000.00

American Realtime Court Reporting Institute – Little Rock, AR Perm #348

PROGRAM TITLE	TOTAL HOURS	TOTAL TUITION
Eclipse Vox Basic Training	18.5 CL	\$1295.00

REAL ESTATE CONTINUING EDUCATION COURSE OUTLINES FOR 2013: – Mary Harris moved, the motion was seconded, and the Board approved four (4) Real Estate Continuing Education (RECE) course outlines. The approval will expire as indicated.

SCHOOL	COURSE	CE HOURS	METHOD OF DELIVERY	EXPIRATION
ACADEMY REAL ESTATE SCHOOL	The Truth About Mold	6	Classroom	December 31, 2013
CLARK, LONG SCHOOL OF REAL ESTATE	Real Estate Education for Auctioneers	6	Classroom	December 31, 2013
THE CE SHOP	Client Advocacy in Commercial Real Estate	3	Distance Education	December 31, 2013
THE CE SHOP	Investment Strategies in Commercial Real Estate	3	Distance Education	December 31, 2013

REAL ESTATE CONTINUING EDUCATION COURSE OUTLINES FOR 2014: – Mary Harris moved, the motion was seconded, and the Board approved one hundred ninety-seven (197) Real Estate Continuing Education (RECE) course outlines. The approval will expire as indicated. Wayne Camp abstained from the vote.

SCHOOL	COURSE	CE HOURS	METHOD OF DELIVERY	EXPIRATION
ACADEMY REAL ESTATE SCHOOL	Environmental Issues in Your Real Estate World	6	Distance Education	December 31, 2014
ACADEMY REAL ESTATE SCHOOL	Foreclosure, Short Sales, REOs and Auctions	6	Distance Education	December 31, 2014
ACADEMY REAL ESTATE SCHOOL	Real Estate Policies and Procedures	6	Classroom	December 31, 2014
ACADEMY REAL ESTATE SCHOOL	Real Estate Contracts and Forms	6	Classroom	December 31, 2014
ACADEMY REAL ESTATE SCHOOL	Property Inspections and Red Flags	6	Classroom	December 31, 2014
ACADEMY REAL ESTATE SCHOOL	From Contract to Close	6	Classroom	December 31, 2014
ACADEMY REAL ESTATE SCHOOL	Foreclosure, Short Sales, REO's, and Auctions	6	Classroom	December 31, 2014
ACADEMY REAL ESTATE SCHOOL	Know the Code: Real Estate Ethics	6	Distance Education	December 31, 2014
ACADEMY REAL	Know the Code: Real Estate Ethics	6	Classroom	December 31, 2014

SCHOOL	COURSE	CE HOURS	METHOD OF DELIVERY	EXPIRATION
ESTATE SCHOOL				
ACADEMY REAL ESTATE SCHOOL	Agent and Broker Responsibility	6	Classroom	December 31, 2014
ACADEMY REAL ESTATE SCHOOL	Agency and Disclosure	6	Classroom	December 31, 2014
ACADEMY REAL ESTATE SCHOOL	The Truth about Mold	6	Distance Education	December 31, 2014
ARKANSAS OKLAHOMA SCHOOL OF REAL ESTATE	Know the Code Real Estate Ethics V1.0	6	Distance Education	December 31, 2014
ARKANSAS OKLAHOMA SCHOOL OF REAL ESTATE	Buyer Representation	6	Distance Education	December 31, 2014
ARKANSAS OKLAHOMA SCHOOL OF REAL ESTATE	Fair Housing	6	Distance Education	December 31, 2014
ARKANSAS OKLAHOMA SCHOOL OF REAL ESTATE	Environmental Issues in Your Real Estate Practice	6	Distance Education	December 31, 2014
ARKANSAS OKLAHOMA SCHOOL OF REAL ESTATE	Real Estate Finance Today	6	Distance Education	December 31, 2014
ARKANSAS OKLAHOMA SCHOOL OF REAL ESTATE	Introduction to Commercial Real Estate Sales	6	Distance Education	December 31, 2014
ARKANSAS OKLAHOMA SCHOOL OF REAL ESTATE	Property Management and Managing Risk	6	Distance Education	December 31, 2014
ARKANSAS OKLAHOMA SCHOOL OF REAL ESTATE	Real Estate & Taxes! What Every Agent Should Know	6	Distance Education	December 31, 2014
ARKANSAS REAL ESTATE SCHOOL	Real Estate Socialnomics and NAR Ethics Training	6	Classroom	December 31, 2014
ARKANSAS REAL ESTATE SCHOOL	HUD Foreclosure Secrets and NAR Ethics Training	6	Classroom	December 31, 2014
ARKANSAS REAL ESTATE SCHOOL	Advanced Contract Negotiation and NAR Ethics Training	6	Classroom	December 31, 2014
ARKANSAS REAL ESTATE SCHOOL	Green \$ Benefits for Home and Business	6	Classroom	December 31, 2014
ARKANSAS REAL ESTATE SCHOOL	AREC Supervising Broker Continuing Education	6	Classroom	December 31, 2014
BUILDING OWNERS AND MANAGERS ASSOCIATION LR	BOMA Greater Little Rock Continuing Education Seminar	6	Classroom	December 31, 2014
BROADWAY SCHOOL OF REAL ESTATE	Agent & Broker Responsibility	6	Classroom	December 31, 2014
BROADWAY SCHOOL	From Contracts to Closing	6	Classroom	December 31, 2014

SCHOOL	COURSE	CE HOURS	METHOD OF DELIVERY	EXPIRATION
OF REAL ESTATE				
BROADWAY SCHOOL OF REAL ESTATE	Practical Applications of Agency & Disclosure	6	Classroom	December 31, 2014
BROADWAY SCHOOL OF REAL ESTATE	Real Estate Contracts	6	Classroom	December 31, 2014
BROADWAY SCHOOL OF REAL ESTATE	Real Estate Policies & Procedures	6	Classroom	December 31, 2014
BROADWAY SCHOOL OF REAL ESTATE	Buyer Representation in Real Estate	6	Distance Education	December 31, 2014
BROADWAY SCHOOL OF REAL ESTATE	Introduction to Commercial Real Estate Sales	6	Distance Education	December 31, 2014
BROADWAY SCHOOL OF REAL ESTATE	Know the Code: Real Estate Ethics V1.0	6	Distance Education	December 31, 2014
BROADWAY SCHOOL OF REAL ESTATE	Property Management and Managing Risk	6	Distance Education	December 31, 2014
BROADWAY SCHOOL OF REAL ESTATE	Real Estate & Taxes - What Every Agent Should Know	6	Distance Education	December 31, 2014
BROADWAY SCHOOL OF REAL ESTATE	Real Estate Finance Today	6	Distance Education	December 31, 2014
BROADWAY SCHOOL OF REAL ESTATE	Red Flags Property Inspection Guide	6	Distance Education	December 31, 2014
CAMP REAL ESTATE SCHOOL	Agent & Broker Responsibility	6	Classroom	December 31, 2014
CAMP REAL ESTATE SCHOOL	From Contracts to Closing	6	Classroom	December 31, 2014
CAMP REAL ESTATE SCHOOL	How to Avoid Having Angry Birds Damage or Destroy Your Closing	6	Classroom	December 31, 2014
CAMP REAL ESTATE SCHOOL	NAR Ethics & Laws Governing Arkansas Licensees	6	Classroom	December 31, 2014
CAMP REAL ESTATE SCHOOL	Practical Applications of Agency & Disclosure	6	Classroom	December 31, 2014
CAMP REAL ESTATE SCHOOL	Real Estate Contracts	6	Classroom	December 31, 2014
CAMP REAL ESTATE SCHOOL	Real Estate Policies & Procedures	6	Classroom	December 31, 2014
CAMP REAL ESTATE SCHOOL	Buyer Representation	6	Distance Education	December 31, 2014
CAMP REAL ESTATE SCHOOL	Environmental Issues in Your Real Estate Practice	6	Distance Education	December 31, 2014
CAMP REAL ESTATE SCHOOL	Fair Housing	6	Distance Education	December 31, 2014
CAMP REAL ESTATE SCHOOL	Foreclosures, Short Sales, REOs & Auctions	6	Distance Education	December 31, 2014
CAMP REAL ESTATE SCHOOL	Introduction to Commercial Real Estate Sales	6	Distance Education	December 31, 2014
CAMP REAL ESTATE	Know the Code: Real Estate Ethics	6	Distance	December 31, 2014

SCHOOL	COURSE	CE HOURS	METHOD OF DELIVERY	EXPIRATION
SCHOOL			Education	
CAMP REAL ESTATE SCHOOL	Mortgage Fraud and Predatory Lending	6	Distance Education	December 31, 2014
CAMP REAL ESTATE SCHOOL	Property Management & Managing Risk	6	Distance Education	December 31, 2014
CAMP REAL ESTATE SCHOOL	Real Estate & Taxes - What Every Agent Should Know	6	Distance Education	December 31, 2014
CAMP REAL ESTATE SCHOOL	Real Estate Finance Today	6	Distance Education	December 31, 2014
CAMP REAL ESTATE SCHOOL	Red Flags Property Inspection Guide	6	Distance Education	December 31, 2014
CAMP REAL ESTATE SCHOOL	Risk Management	6	Distance Education	December 31, 2014
CAMP REAL ESTATE SCHOOL	Sustainable Housing and Building Green	6	Distance Education	December 31, 2014
CAMP REAL ESTATE SCHOOL	The Truth About Mold	6	Distance Education	December 31, 2014
CAMP REAL ESTATE SCHOOL	Understanding 1031 Tax-Free Exchanges	6	Distance Education	December 31, 2014
CAREER WEBSCHOOL	ADA and Fair Housing	3	Distance Education	December 31, 2014
CAREER WEBSCHOOL	Basic Real Estate Finance	6	Distance Education	December 31, 2014
CAREER WEBSCHOOL	Real Estate Math	3	Distance Education	December 31, 2014
CAREER WEBSCHOOL	Short Sales and Foreclosures	3	Distance Education	December 31, 2014
CAREER WEBSCHOOL	Commercial Leases	6	Distance Education	December 31, 2014
CAREER WEBSCHOOL	Ethics in Real Estate	3	Distance Education	December 31, 2014
CAREER WEBSCHOOL	Methods of Residential Finance	6	Distance Education	December 31, 2014
CAREER WEBSCHOOL	Pricing Property to Sell	6	Distance Education	December 31, 2014
CAREER WEBSCHOOL	Tax Advantages of Home Ownership	6	Distance Education	December 31, 2014
CAREER WEBSCHOOL	Tax Free Exchanges	3	Distance Education	December 31, 2014
CAREER WEBSCHOOL	Commercial Finance & Investment Analysis	6	Distance Education	December 31, 2014
CAREER WEBSCHOOL	Commercial Sales and Exchanges	6	Distance Education	December 31, 2014
CAREER WEBSCHOOL	Principles of Commercial Real Estate	3	Distance Education	December 31, 2014
CAREER WEBSCHOOL	Structuring Ownership on Commercial Real	6	Distance	December 31, 2014

SCHOOL	COURSE	CE HOURS	METHOD OF DELIVERY	EXPIRATION
	Estate		Education	
CAREER WEBSCHOOL	Green Home Features	3	Distance Education	December 31, 2014
CAREER WEBSCHOOL	Green House Construction	6	Distance Education	December 31, 2014
THE CE SHOP	Anatomy of Commercial Building	3	Distance Education	December 31, 2014
THE CE SHOP	The Fundamentals of Commercial Real Estate	3	Distance Education	December 31, 2014
THE CE SHOP	Roadmap to Success: Business Planning for Real Estate Professionals	3	Distance Education	December 31, 2014
THE CE SHOP	Uncle Sam Has Homes for Sale: Listing and Selling HUD Homes	3	Distance Education	December 31, 2014
THE CE SHOP	Client Advocacy in Commercial Real Estate	3	Distance Education	December 31, 2014
THE CE SHOP	Investment Strategies in Commercial Real Estate	3	Distance Education	December 31, 2014
THE CE SHOP	Basics of Real Estate Taxation	6	Distance Education	December 31, 2014
THE CE SHOP	Breaking Barriers: Fair Housing	3	Distance Education	December 31, 2014
THE CE SHOP	Foundations of Real Estate Finance	6	Distance Education	December 31, 2014
THE CE SHOP	From Contract to Keys: The Mortgage Process	6	Distance Education	December 31, 2014
THE CE SHOP	Keeping it Honest: Understanding Real Estate and Mortgage Fraud	3	Distance Education	December 31, 2014
THE CE SHOP	Selling to Your Sphere of Influence	3	Distance Education	December 31, 2014
THE CE SHOP	Senior Real Estate Specialist (SRES) Designation Course	6	Distance Education	December 31, 2014
THE CE SHOP	Going Green: The Environmental Movement in Real Estate	3	Distance Education	December 31, 2014
THE CE SHOP	At Home With Diversity	6	Distance Education	December 31, 2014
THE CE SHOP	Real Estate Marketing Reboot: Innovate>Relate>Differentiate	6	Distance Education	December 31, 2014
THE CE SHOP	RPR: Real-Time Data, Market Knowledge, Informed Customers	3	Distance Education	December 31, 2014
THE CE SHOP	Commercial Landlord Representation	3	Distance Education	December 31, 2014
THE CE SHOP	Determining Value of Commercial Properties	3	Distance Education	December 31, 2014
THE CE SHOP	Real Estate Investors and Your Business	3	Distance Education	December 31, 2014
THE CE SHOP	Generation Buy	6	Distance	December 31, 2014

SCHOOL	COURSE	CE HOURS	METHOD OF DELIVERY	EXPIRATION
			Education	
THE CE SHOP	Green 100: Real Estate for a Sustainable Future	6	Distance Education	December 31, 2014
THE CE SHOP	Green 200: The Science of Green Building	6	Distance Education	December 31, 2014
THE CE SHOP	Green 300: Greening Your Real Estate Business	6	Distance Education	December 31, 2014
THE CE SHOP	Seller Representative Specialist (SRS)	6	Distance Education	December 31, 2014
THE CE SHOP	Advocating for Short Sale Clients	3	Distance Education	December 31, 2014
THE CE SHOP	Sign Here: Contract Law on E-Signature	3	Distance Education	December 31, 2014
THE CE SHOP	BPOs: The Agent's Role in the Valuation Process	6	Distance Education	December 31, 2014
THE CE SHOP	Online Risk Management	3	Distance Education	December 31, 2014
THE CE SHOP	e-PRO Certification Program: Day 1	6	Distance Education	December 31, 2014
THE CE SHOP	e-PRO Certification Program: Day 2	6	Distance Education	December 31, 2014
THE CE SHOP	Cracking the Code of Ethics	3	Distance Education	December 31, 2014
THE CE SHOP	Diversity: Your Kaleidoscope of Clients	3	Distance Education	December 31, 2014
THE CE SHOP	Title and Escrow: Two Families, One Transaction	3	Distance Education	December 31, 2014
CLARK, LONG SCHOOL OF REAL ESTATE	Real Estate Education for Auctioneers	6	Classroom	December 31, 2014
FORT SMITH REGIONAL SCHOOL OF REAL ESTATE	Agent & Broker Responsibility	6	Classroom	December 31, 2014
FORT SMITH REGIONAL SCHOOL OF REAL ESTATE	AREC Supervising Broker Continuing Education	6	Classroom	December 31, 2014
FORT SMITH REGIONAL SCHOOL OF REAL ESTATE	From Contracts to Closing	6	Classroom	December 31, 2014
FORT SMITH REGIONAL SCHOOL OF REAL ESTATE	Practical Applications of Agency & Disclosure	6	Classroom	December 31, 2014
FORT SMITH REGIONAL SCHOOL OF REAL ESTATE	Real Estate Contracts	6	Classroom	December 31, 2014
FORT SMITH REGIONAL SCHOOL OF REAL	Real Estate Policies & Procedures	6	Classroom	December 31, 2014

SCHOOL	COURSE	CE HOURS	METHOD OF DELIVERY	EXPIRATION
ESTATE				
KELTON SCHOOLS	Buyer Representation in Real Estate	6	Distance Education	December 31, 2014
KELTON SCHOOLS	Introduction to Commercial Real Estate	6	Distance Education	December 31, 2014
KELTON SCHOOLS	Property Management and Managing Risk	6	Distance Education	December 31, 2014
LINDSEY SCHOOL OF REAL ESTATE	Agency & Disclosure: Be Able to Sleep at Night	6	Classroom	December 31, 2014
LINDSEY SCHOOL OF REAL ESTATE	Agent & Broker Responsibilities - Who's Minding the Store?	6	Classroom	December 31, 2014
LINDSEY SCHOOL OF REAL ESTATE	Building Buyer Relationships	6	Classroom	December 31, 2014
LINDSEY SCHOOL OF REAL ESTATE	Code of Ethics and How to stay out of trouble with the AREC	6	Classroom	December 31, 2014
LINDSEY SCHOOL OF REAL ESTATE	Contract to Closing: Bring Home the Bacon	6	Classroom	December 31, 2014
LINDSEY SCHOOL OF REAL ESTATE	Effective Property Management: Enhancing the tenant relationship	6	Classroom	December 31, 2014
LINDSEY SCHOOL OF REAL ESTATE	Managing the COOP Agent: Protect the buyer, the seller, & the public.	6	Classroom	December 31, 2014
LINDSEY SCHOOL OF REAL ESTATE	Managing the COOP Agent: Protect the buyer, the seller, & the public.	6	Classroom	December 31, 2014
LINDSEY SCHOOL OF REAL ESTATE	Real Estate Contracts: Avoid a Date in Court	6	Classroom	December 31, 2014
LINDSEY SCHOOL OF REAL ESTATE	Real Estate Policies and Procedures	6	Classroom	December 31, 2014
McKISSOCK	A Day in the Life of a Buyer Agent	3	Distance Education	December 31, 2014
McKISSOCK	A Property Manager's War Chest of Tools for Conflict Resolution	3	Distance Education	December 31, 2014
McKISSOCK	Code of Ethics	3	Distance Education	December 31, 2014
McKISSOCK	Danger in Plain Sight: Understanding Lead Paint for Property Managers	3	Distance Education	December 31, 2014
McKISSOCK	How to Work with Real Estate Investors - Part I	3	Distance Education	December 31, 2014
McKISSOCK	National Marketing, Negotiations and Closing the Sale	3	Distance Education	December 31, 2014
McKISSOCK	Niche Marketing-Narrow Your Focus	3	Distance Education	December 31, 2014
McKISSOCK	Real Estate Safety: Protect Yourself During a Showing	3	Distance Education	December 31, 2014
McKISSOCK	Short Sales	3	Distance Education	December 31, 2014
McKISSOCK	Simple Questions, Big Consequences: How to	3	Distance	December 31, 2014

SCHOOL	COURSE	CE HOURS	METHOD OF DELIVERY	EXPIRATION
	Avoid Fair Housing Violations as a Property Manager		Education	
McKISSOCK	The Ins and Outs of Property Management	3	Distance Education	December 31, 2014
McKISSOCK	The Power of Exchange: Discover the Value of 1031 Tax Deferred Exchanges	3	Distance Education	December 31, 2014
McKISSOCK	Understanding RESPA and the New HUD-1	3	Distance Education	December 31, 2014
NATIONAL SCHOOL OF REAL ESTATE, INC	Agent & Broker Responsibility	6	Classroom	December 31, 2014
NATIONAL SCHOOL OF REAL ESTATE, INC	Ethics for NAR	3	Classroom	December 31, 2014
NATIONAL SCHOOL OF REAL ESTATE, INC	From Contracts to Closing	6	Classroom	December 31, 2014
NATIONAL SCHOOL OF REAL ESTATE, INC	Getting Busy with the Blanks: Contract Forms and other Little Details	6	Classroom	December 31, 2014
NATIONAL SCHOOL OF REAL ESTATE, INC	Practical Applications of Agency & Disclosure	6	Classroom	December 31, 2014
NATIONAL SCHOOL OF REAL ESTATE, INC	Real Estate Contracts	6	Classroom	December 31, 2014
NATIONAL SCHOOL OF REAL ESTATE, INC	Real Estate Policies & Procedures	6	Classroom	December 31, 2014
NATIONAL SCHOOL OF REAL ESTATE, INC	Who's Working for Whom? Disclosure in a Dual Agency World	6	Classroom	December 31, 2014
PROFESSIONAL BUSINESS ACADEMY	Contract Troubleshooting	3	Classroom	December 31, 2014
PROFESSIONAL BUSINESS ACADEMY	Ethics and Professionalism in Real Estate	3	Classroom	December 31, 2014
PROFESSIONAL BUSINESS ACADEMY	MLS - Best Kept Secrets	6	Classroom	December 31, 2014
PROFESSIONAL BUSINESS ACADEMY	MLS Technology & Application	3	Classroom	December 31, 2014
PROFESSIONAL BUSINESS ACADEMY	Real Estate Contracts	6	Classroom	December 31, 2014
REAL ESTATE EDUCATION CENTER	Agent & Broker Responsibility	6	Classroom	December 31, 2014
REAL ESTATE EDUCATION CENTER	AREC Supervising Broker Continuing Education	6	Classroom	December 31, 2014
REAL ESTATE EDUCATION CENTER	From Contracts to Closing	6	Classroom	December 31, 2014
REAL ESTATE EDUCATION CENTER	License Law & Commission Regulations	6	Classroom	December 31, 2014
REAL ESTATE EDUCATION CENTER	Practical Applications of Agency & Disclosure	6	Classroom	December 31, 2014
REAL ESTATE EDUCATION CENTER	Real Estate Contracts	6	Classroom	December 31, 2014

SCHOOL	COURSE	CE HOURS	METHOD OF DELIVERY	EXPIRATION
REAL ESTATE EDUCATION CENTER	Real Estate Finance	6	Classroom	December 31, 2014
REAL ESTATE EDUCATION CENTER	Real Estate Policies & Procedures	6	Classroom	December 31, 2014
REAL ESTATE TRAINERS	Agent & Broker Responsibility	6	Classroom	December 31, 2014
REAL ESTATE TRAINERS	Commercial, Industrial and Investment Real Estate	6	Classroom	December 31, 2014
REAL ESTATE TRAINERS	Employer-Assisted Housing	6	Classroom	December 31, 2014
REAL ESTATE TRAINERS	Ethics and Professionalism in Real Estate (NAR)	6	Classroom	December 31, 2014
REAL ESTATE TRAINERS	Finance	6	Classroom	December 31, 2014
REAL ESTATE TRAINERS	From Contracts to Closing	6	Classroom	December 31, 2014
REAL ESTATE TRAINERS	Practical Applications of Agency & Disclosure	6	Classroom	December 31, 2014
REAL ESTATE TRAINERS	Property Management and Landlord-Tenant Relationships	6	Classroom	December 31, 2014
REAL ESTATE TRAINERS	Real Estate Contracts	6	Classroom	December 31, 2014
REAL ESTATE TRAINERS	Real Estate Policies & Procedures	6	Classroom	December 31, 2014
REAL ESTATE TRAINERS	Real Estate Tax Issues, 1031 Tax Free Exchanges	6	Classroom	December 31, 2014
SUCCESS SCHOOL OF REAL ESATE ROGERS	Agent & Broker Responsibility	6	Classroom	December 31, 2014
SUCCESS SCHOOL OF REAL ESATE ROGERS	From Contracts to Closing	6	Classroom	December 31, 2014
SUCCESS SCHOOL OF REAL ESATE ROGERS	Practical Applications of Agency & Disclosure	6	Classroom	December 31, 2014
SUCCESS SCHOOL OF REAL ESATE ROGERS	Real Estate Contracts	6	Classroom	December 31, 2014
SUCCESS SCHOOL OF REAL ESATE ROGERS	Real Estate Policies & Procedures	6	Classroom	December 31, 2014
SUCCESS SCHOOL OF REAL ESTATE LITTLE ROCK	Agent & Broker Responsibility	6	Classroom	December 31, 2014
SUCCESS SCHOOL OF REAL ESTATE LITTLE ROCK	From Contracts to Closing	6	Classroom	December 31, 2014
SUCCESS SCHOOL OF REAL ESTATE LITTLE ROCK	Practical Applications of Agency & Disclosure	6	Classroom	December 31, 2014
SUCCESS SCHOOL OF	Real Estate Contracts	6	Classroom	December 31, 2014

SCHOOL	COURSE	CE HOURS	METHOD OF DELIVERY	EXPIRATION
REAL ESTATE LITTLE ROCK				
SUCCESS SCHOOL OF REAL ESTATE LITTLE ROCK	Real Estate Policies & Procedures	6	Classroom	December 31, 2014
CLARK, LONG SCHOOL OF REAL ESTATE	Agent & Broker Responsibility	6	Classroom	December 31, 2014
CLARK, LONG SCHOOL OF REAL ESTATE	AREC Hearings-Your Opinion and Could It Be You?	3	Classroom	December 31, 2014
CLARK, LONG SCHOOL OF REAL ESTATE	Ethnic Diversity and Cross-Cultural Selling	3	Classroom	December 31, 2014
CLARK, LONG SCHOOL OF REAL ESTATE	From Contracts to Closing	6	Classroom	December 31, 2014
CLARK, LONG SCHOOL OF REAL ESTATE	Practical Applications of Agency & Disclosure	6	Classroom	December 31, 2014
CLARK, LONG SCHOOL OF REAL ESTATE	Quadrennial Ethics	3	Classroom	December 31, 2014
CLARK, LONG SCHOOL OF REAL ESTATE	Real Estate Contracts	6	Classroom	December 31, 2014
CLARK, LONG SCHOOL OF REAL ESTATE	Real Estate Policies & Procedures	6	Classroom	December 31, 2014
CLARK, LONG SCHOOL OF REAL ESTATE	Real Estate Schemes, Scams & Fraud	6	Classroom	December 31, 2014
CLARK, LONG SCHOOL OF REAL ESTATE	The Unauthorized Practice of Law	3	Classroom	December 31, 2014
ACADEMY REAL ESTATE SCHOOL	The Truth About Mold	6	Classroom	December 31, 2014
CLARK, LONG SCHOOL OF REAL ESTATE	Real Estate Education for Auctioneers	6	Classroom	December 31, 2014

BAIL BONDSMEN EDUCATION: - Sue Buffalo moved, the motion was seconded, and the Board approved seven (7) Continuing Education and six (6) Prelicense Bail Bondsmen outlines effective upon final approval by the Bail Bonds Licensing Board.

Central Arkansas Bail Bond School – License #531 – Jacksonville, AR

PROGRAM TITLE	TOTAL HOURS	TOTAL TUITION
Bail Bondsman Prelicense Education - Classroom	8 CL	To be Determined
Bail Bondsman Continuing Education - Classroom	6 CL	To be Determined
Bail Bondsman Prelicense Education – Online	8 CL	To be Determined
Bail Bondsman Continuing Education – Online	6 CL	To be Determined

Law office of Lisa Douglas, PLLC – License #461 – North Little Rock, AR

PROGRAM TITLE	TOTAL HOURS	TOTAL TUITION
Bail Bondsman Prelicense Education - Classroom	8 CL	To be Determined
Bail Bondsman Continuing Education - Classroom	6 CL	To be Determined
Bail Bondsman Prelicense Education – Online	8 CL	To be Determined
Bail Bondsman Continuing Education – Online	6 CL	To be Determined

Real Estate Institute for Career Advancement (The) – License #195 – Hot Springs, AR

<u>PROGRAM TITLE</u>	<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
Bail Bondsman Continuing Education - Classroom	6 CL	To be Determined
Bail Bondsman Prelicense Education – Online	8 CL	To be Determined
Bail Bondsman Continuing Education – Online	6 CL	To be Determined

TMC, INC – License #463 – Fayetteville, AR

<u>PROGRAM TITLE</u>	<u>TOTAL HOURS</u>	<u>TOTAL TUITION</u>
Bail Bondsman Prelicense Education - Classroom	8 CL	To be Determined
Bail Bondsman Continuing Education - Classroom	6 CL	To be Determined

2014 BOARD MEETING DATES: - Doug Carter moved, the motion was seconded, and the Board approved the following meeting dates as amended for 2014.

2014 MEETING DATES

**DATE INFORMATION MUST
BE COMPLETED TO BE
CONSIDERED FOR THE
CURRENT MONTHS**

**BOARD MEETING
AGENDA DATES**

**TYPE OF
MEETING**

JANUARY 2, 2014	JANUARY 28, 2014	TELEPHONE
FEBRUARY 3, 2014	FEBRUARY 25, 2014	TELEPHONE
MARCH 3, 2014	MARCH 18, 2014	TELEPHONE
MARCH 17, 2014	APRIL 22, 2014	LITTLE ROCK
MAY 1, 2014	JUNE 24, 2014	TELEPHONE
JULY 1, 2014	AUGUST 26, 2014	TELEPHONE
SEPTEMBER 2, 2014	OCTOBER 28, 2014	LITTLE ROCK
NOVEMBER 3, 2014	DECEMBER 30, 2014	TELEPHONE

Z WARRANTS: - Doug Carter moved, the motion was seconded, and the Board approved the Z Warrants for July 1, 2013 – September 30, 2013 as submitted. Z Warrants report is attached.

APPROVAL FOR FOOD ASSOCIATED WITH MEETINGS AND TRAINING: - Mary Harris moved, the motion was seconded, and the Board grants approval to the Director regarding the purchase of food for meetings and training sessions. This authorization shall cover expenditures for period July 1, 2013 until the first Board Meeting in 2014. This is a requirement we were informed of by State Procurement on September 17, 2012.

REQUEST FOR EXPENDITURE FROM TCS: – Josh Blevins moved, the motion was seconded, and the Board approved expenditure not to exceed \$35,000 from the TCS Fund (Student Protection Fund) to move the Annual Renewal process online using FileMaker and working with Information Network of Arkansas to begin work on moving agency renewals to online processing to be more efficient. This expenditure is in accordance with Arkansas Code Annotated § 6-51-607 (f) Any amounts in the fund above the required five hundred thousand dollars (\$500,000) may be used with the approval of the board to fund educational seminars and other forms of educational projects for the use and benefit of licensed school administrators, faculty, staff, or admissions representatives;

REQUEST FOR EXPENDITURE FROM TCS: – Sue Buffalo moved, the motion was seconded, and the Board approved the expenditure from the TCS (Student Protection Fund) fund not to exceed \$7,500 during FY14. This expenditure is in accordance with Arkansas Code Annotated § 6-51-607(f) Any amounts in the fund above the required five hundred thousand dollars (\$500,000) may be used with the approval of the board to provide for travel expenses and registration fees to send staff or board members to accrediting meetings, seminars, or meetings relating to the school sector;”. The fund currently has over \$1 million dollars.

OTHER BUSINESS

Board Member Doug Carter suggested we review the minimum balance required before spending money out of the Student Protection Fund.

Brenda Germann, Director, explained that financials for the agency are being closely monitored considering the loss of money from transfer of the real estate schools as of May 1, 2014. She will have more information for the Board Members at the November meeting.

Brenda Germann, Director, suggested December 17, 2013 as the December board meeting date instead of December 31.

INFORMATIONAL ITEM: - INTENT OF UNLICENSED SCHOOL/ORGANIZATION - David Vine associates, LLC of Aiken, South Carolina has presented information that effective September 3, 2013 they will no longer recruit Arkansas residents.

A handwritten signature in cursive script, appearing to read "Chris Comer", written over a horizontal line.

Chris Comer, Board Chair